



So You're Ready To Advance!

Congratulations and thank you for developing your skills with us here at NASA Great Lakes! Advancement from one HPDE level to the next is an important milestone in your driving career. We have a three-step process that ensures all involved have the proper expectations. Below is a breakdown of what you need to do and be aware of to advance to HPDE 2.

1. SKILLS SELF-ASSESSMENT

- a) Obtain an HPDE 1 to HPDE 2 Skills Assessment Form from your group leader. Use the form to identify where you are Proficient or where you Need Improvement.
- b) When all items are marked as Proficient, go over the form with your weekend instructor. He or she will also indicate their assessment of your skill development. When all items are marked Proficient by the weekend instructor, they will sign the Form and give it back to you.

2. WRITTEN TEST

- a) Return the signed Form to your group leader who will give you a written test. The test is open book / open note. The group leader will return the Skills Assessment Form to you.
- b) If you pass the test, the group leader will attempt to schedule a check-off ride for you. Please note that there are a limited number of check-off ride slots available, and our best efforts will be made to get you scheduled that weekend. If a slot is not available, then you will have priority at the next NASA event for a check-off ride.

3. CHECK-OFF RIDE

- a) Check with your group leader to see when your check-off ride is scheduled. The check-off instructor will ride with you during the scheduled session. Be early to grid for your check-off ride to give you and your check-off ride instructor a chance to talk. Be sure to have your Skills Form ready for the check-off ride instructor.
- b) After the check-off ride is completed the instructor will either sign off on your form to advance you to the next level or recommend further skills development. In either case, the results will be discussed with you.
- c) Return the Skills Assessment Form to your current group leader. The group leader will let you know what happens from this point on.